

Thank you for taking the time to review our products. To order samples, please fax completed form to 888-870-5414 or email to info@rlpuniform.com. Samples generally ship within 24 business hours. Samples are sent free to review, all you pay for are the shipping costs. You never have any obligation to purchase anything from us provided the samples are returned in new condition as outlined on page 2. Please note that we are not able to process sample orders by phone. Please provide all information requested. If you have questions or need assistance please email us at info@rlpuniform.com

SHIPPING ADDRESS

NAME OF COMPANY OR ORGANIZATION:

ATTENTION:

STREET ADDRESS

CITY - STATE - ZIP

OTHER INFORMATION

APPROXIMATE NUMBER OF PIECES YOU PLAN TO PURCHASE PROVIDED YOU LIKE THE SAMPLES

CONTACT INFORMATION

YOUR NAME

TELEPHONE

YOUR EMAIL ADDRESS

EMAIL ADDRESS WHERE YOU WOULD LIKE US TO SEND RETURN AUTHORIZATION FORMS

YOUR UPS OR FEDEX SHIPPER ACCOUNT NUMBER

(A SHIPPER ACCOUNT WITH UPS OR FEDEX IS REQUIRED TO ORDER SAMPLES)

NOTE: UPS OFFERS MORE FAVORABLE RATES FROM OUR WAREHOUSES

DELIVERY METHOD (CHECK ONE)

GROUND 2 DAY 3 DAY NEXT DAY AM NEXT DAY SAVER

PLEASE LIST THE ITEMS YOU WOULD LIKE TO ORDER AS SAMPLES (if you need more room, please attach additional pages)

ITEM NUMBER	COLOR	SIZES	ITEM NUMBER	COLOR	SIZES
1.			11.		
2.			12.		
3.			13.		
4.			14.		
5.			15.		
6.			16.		
7.			17.		
8.			18.		
9.			19.		
10.			20.		

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Freight Costs: Generally, each brand of garment will ship from a separate warehouse & you will have to return the items to those same warehouses. For example, if you order 2 different brands of garments, there will be 2 freight charges to ship the garments to you, you will also have to make 2 return shipments. If you would like to know the estimated freight charges or inquire about any free freight we may be able to offer, please inquire prior to submitting this order. If you place a regular order after receiving samples, we may reimburse you for freight costs depending on the value of your order. Please note that we are not able to charge freight to a credit card, we require a UPS or FEDEX shipper account number to bill freight to. UPS is preferred because FedEx shipments are not available from all warehouses (please inquire for FedEx warehouses). There are no handling charges, you will only be charged the freight amount UPS or FedEx charges. If you need a UPS shipper account you can open an account with UPS on their website.

Returning Samples: Within 5 business days from shipment, we will email you a pre-approved return authorization form which must accompany your return. The form details how and where to return the samples. Unless otherwise agreed by our company in writing, you will have 14 days from the date we ship the samples to make your return shipments and provide us with the return tracking numbers. Please note that it is your responsibility to make sure you receive the Return Authorization Form(s) before the 14 day period expires. We will not notify you if samples are not shipped by the due date. Failure to ship your returns within the 14 day period will result in the return authorization(s) being cancelled and your credit card will be charged for the full retail value of the samples as final sale (no future return of those items will be allowed).

Garment condition: All samples are brand new garments and must be returned in 'brand new' condition with original packaging. Any soiled, damaged or altered garments will be refused and returned to you and your credit card will be billed for the full retail of those items as final sale plus return freight and handling.

Return shipment tracking: You are required to supply us with the tracking number of your return shipment by the return shipping deadline shown on the return authorization form we send you. Failure to supply us with the tracking numbers of your returns within the 14 day period will result in the return authorization(s) being cancelled and your credit card will be charged for the full retail value of the samples as final sale (no future return of those items will be allowed).

AGREEMENT: By signing below, you agree to the terms above and you authorize RLP UNIFORM to charge the credit card you supply below for the full retail value of the samples plus return freight charges and handling if applicable as final sale in the event that samples are not returned in accordance with the guidelines described above. In the event the shipper account that you supply is declined by UPS or FedEx you agree that we may charge any freight costs incurred by us to the credit card you provide below. Your signature below confirms that you have the authority to bind the company and/or person(s) listed on this order and credit card account shown below as a customer to this agreement, that you understand and accept the terms and conditions presented on this document.

CREDIT CARD NUMBER

EXPIRATION DATE

SECURITY CODE

CARDHOLDER SIGNATURE

BILLING ADDRESS

CARDHOLDER NAME

CITY / STATE / ZIP

Cardholder's name and billing address above must be exactly as it appears on the credit card billing statement

COMPANY NAME

AUTHORIZED SIGNATURE

DATE

PRINT NAME

TITLE

PLEASE FAX COMPLETED FORM TO 888-870-5414 OR EMAIL TO [INFO@RLPUNIFORM.COM](mailto:info@rlpuniform.com)